

# ATHAVALE COLLEGE OF SOCIAL WORK

Station Road BHANDARA- 441904 (M.S.) Phone:(07184)254511

(Recognized by Govt. of Maharashtra & Affiliated to R.T.M. Nagpur University,  
Approved by U.G.C. Section 2F, New Delhi, NAAC Accredited Grade 'A')

Ref.No.: ACSW/B/IQAC 23/

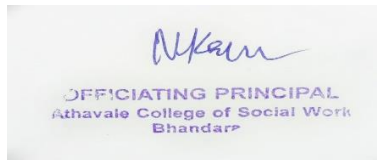
Dt. : 5/5/2023

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attended the meeting on date 5/5/2023 in the presence Dr. Kedarsingh C. Rotele - President

In the NAAC 5<sup>th</sup> cycle 2022 to 2027 the New IQAC Committee is formed and it is responsible and filled all AQAR, SSR in NAAC Portal

3	IQAC 2022-to 2027 for 5 <sup>th</sup> cycle	Dr. Naresh S. Kolte - Officiating Principal
		Mr. Kedarsingh C. Rotele President Management
		Dr. D. P. Sontakke (IQAC –Coordinator)
		Dr. N. S. Bhagat (IQAC -Co-Coordinator)
		Dr. Hemant Deshmukh -Faculty Member
		Dr. C. S. Malviya- Faculty Member
		Asst. Prof. A. D. Rotele - Faculty Member
		Dr. Vinod N. Kshirsagar- Administrative Member
		Mr. D. N. Patle - Administrative Member
		Mr. P. N. Apate -Alumni Representative Current Student representative BSW
		Current Student representative MSW
		Mr. Hivraj Uikey -Member from local (Social Service/Alumni)

Dr. Naresh S. Kolte



OFFICIATING PRINCIPAL  
ACSW Bhandara



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**Approved by U.G.C. Section 2F, New Delhi, NAAC Accredited Grade 'B')**

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Ref.No.: ACSW/B/IQAC 22

Dt. : 28/6/2022

NOTICE  
1<sup>st</sup> meeting

To,  
All Faculty Staff Members  
ACSW Bhandara

Subject; criteria 1<sup>st</sup> and 2<sup>nd</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attend the meeting on date 28/06/22 in the morning 11.00 am.

criteria 1<sup>st</sup> 2<sup>nd</sup> discussion and data preparing in proper sequence.

CONVENER


Dr. Devendra Sontakke



IQAC Co-Ordinator  
ACSW BHANDARA



Dr. Naresh S. Kolte



OFFICIATING PRINCIPAL  
Athavale College of Social Work  
Bhandara

OFFICATING PRINCIPAL  
ACSW Bhandara

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Ref.No.: ACSW/B/IQAC 22

Date: 28/6/2022

## 1<sup>st</sup> minutes of meeting

To,  
Dr. Naresh S. Kolte,  
Officiating Principal,  
ACSW Bhandara

Subject; criteria 1<sup>st</sup> and 2<sup>nd</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attended the meeting on date 28/06/22 in the morning 11.00 am. criteria 1<sup>st</sup> 2<sup>nd</sup> discussion and data preparation in proper sequence of CURRICULAR ASPECTS) CRITERIA 2 ND TEACHING-LEARNING AND EVALUATION

No of issue taken in to consideration like preparation of SSS, board of studies meeting, take part and valuation moderation, certificate course updates and also preparation of feedback report in academic Year 22-23

CONVENER

Dr. Devendra Sontakke



A handwritten signature in blue ink, appearing to be "D. Sontakke".

IQAC Co-ordinator  
ACSW BHANDARA

IQAC Coordinator  
A.C.S.W. Bhandara

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---

Ref.No.: ACSW/B/IQAC 22/

Dt. : 27/09/2022

NOTICE  
2<sup>nd</sup> meeting

To,  
All Faculty Staff Members  
ACSW Bhandara

Subject; criteria 3<sup>rd</sup> and 4<sup>th</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attend the meeting on date 27/09/22 in the afternoon 2.00 pm.  
Criteria 3<sup>rd</sup> and 4<sup>th</sup> discussion and data preparing in proper sequence.

CONVENER

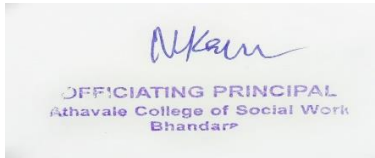
Dr. Devendra Sontakke



IQAC Co-ordinator  
ACSW BHANDARA



Dr. Naresh S. Kolte



OFFICATING PRINCIPAL  
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Ref.No.: ACSW/B/IQAC 22

Date: 27/9/2022

2<sup>nd</sup> minutes of meeting

To,  
Dr. Naresh S. Kolte  
Officiating Principal,  
ACSW Bhandara

Subject; criteria 3<sup>rd</sup> and 4<sup>th</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attended the meeting on date 27/09/22 in the afternoon 2.00 pm. Criteria 3<sup>rd</sup> and 4<sup>th</sup> discussion and data preparation in proper sequence CRITERIA 3<sup>RD</sup> RESEARCH, INNOVATIONS AND EXTENSION and criteria 4<sup>th</sup> INFRASTRUCTURE AND LEARNING RESOURCES

No of issue taken in to consideration in academic Year 22-23 like preparation and publication of research paper in UGC Care listed journal motivate on publishing its own book for faculty, ecosystem maintain cultural program and extension activity pay more attention every department of specialization signed with MOU to other department and also pay attention in library book purchase student motivate to use library resources as well as teacher

CONVENER

Dr. Devendra Sontakke



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IQAC Co-Ordinator  
ACSW BHANDARA

IQAC Coordinator  
A.C.S.W. Bhandara

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Ref.No.: ACSW/B/IQAC22

Date: 22/12/2022

## NOTICE

3<sup>RD</sup> meeting

To,  
All Faculty Staff Members  
ACSW Bhandara

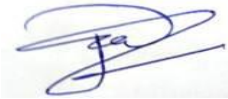
Subject; criteria 5<sup>th</sup> and 6<sup>th</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attend the meeting on date 22/12/22 in the afternoon 2.00 pm.

Criteria 5<sup>th</sup> and 6<sup>th</sup> discussion and data preparing in proper sequence.

CONVENER

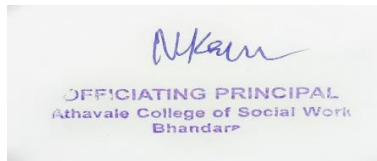
Dr. Devendra Sontakke



IQAC Co-Ordinator  
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Dr. Naresh S. Kolte



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Ref.No.: ACSW/B/IQAC 22

Date: 22/12/2022

3<sup>rd</sup> minutes of meeting

To,  
Dr. Naresh S. Kolte  
Officiating Principal,  
ACSW Bhandara

Subject; criteria 5<sup>th</sup> and 6<sup>th</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attended the meeting on date 27/09/22 in the afternoon 2.00 pm. Criteria 5<sup>th</sup> and 6<sup>th</sup> discussion and data preparation in proper sequence criteria 5th STUDENT SUPPORT AND PROGRESSION and criteria 6th GOVERNANCE, LEADERSHIP AND MANAGEMENT

No of issue taken in to consideration in academic Year 22-23 like focus on remedial coaching for BSW AND MSW student motivate student to prepared MPSC and UPSC and NET/SET Competitive examination program focus on job placement student can take more attention to sport and other university take part in state as well as national. Pay attention to zero Issue Regarding to grievance, interaction with alumni engagement

Teacher motivate to take part in faculty development program giving special attention for student and teacher group insurance.

CONVENER

Dr. Devendra Sontakke



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IQAC Co-Ordinator  
ACSW BHANDARA

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Ref.No.: ACSW/B/IQAC 23

Dt. : 20/3/2023

## NOTICE 4<sup>TH</sup> meeting

To,  
All Faculty Staff Members  
ACSW Bhandara

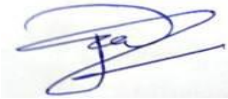
Subject; criteria 7<sup>TH</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attend the meeting on date 20/3/22 in the afternoon 2.00 pm.

Criteria 7<sup>TH</sup> discussion and data preparing in proper sequence.

CONVENER

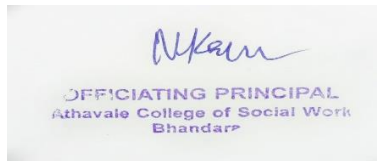
Dr. Devendra Sontakke



IQAC Co-Ordinator  
ACSW BHANDARA



Dr. Naresh S. Kolte



OFFICATING PRINCIPAL  
ACSW Bhandara



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Ref.No.: ACSW/B/IQAC 23

Date: 20/3/2023

4<sup>TH</sup> minutes of meeting

To,  
Dr. Naresh S. Kolte  
Officiating Principal,  
ACSW Bhandara

Subject; criteria 7<sup>TH</sup> discussion and data preparation  
Purposed - NAAC To Filled AQAR academic Year 22-23

All Faculty Staff Members ACSW Bhandara with all specialization Head as well as committee in-charge. attended the meeting on date 27/09/22 in the afternoon 2.00 pm. Criteria 7<sup>TH</sup> criteria INSTITUTIONAL VALUES AND BEST PRACTICES discussion and data preparation in proper sequence

No of issue taken in to consideration in academic Year 22-23 like WATER MANGEMENT, Waste management, requirement matainnace of solar and energy recourses pay attention on green energy campus no use of plastic and awareness about toxic substance and pay more attention 2 best practice

CONVENER

Dr. Devendra Sontakke



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IQAC Co-Ordinator  
ACSW BHANDARA

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---

Ref.No.: ACSW/B/IQAC20/Sep

Dt. : 20/09/2023

## NOTICE

(NAAC - To Filled AQAR)

To,  
All Faculty Staff Members  
ACSW Bhandara

Subject; To submit details report of academic Year 22-23

Purposed - NAAC To Filled AQAR academic Year 22-23 Yearly status  
Report of ACSW Bhandara to NAAC Portal

As per the meeting held on date 5/5/2023 under the guidance of president Dr. Kedarsingh C. Rotele and Dr, Naresh S. Kolte Officiating principal and other staff member's presence

This is for kind attention to All Faculty Staff Members ACSW Bhandara with all **specialization Head** as well as committee in-charge. to submit the following Report and details of relevant information regarding committee which you have representative academic Year 2022-23 Also submit the all departmental committee report of academic calendar with various activity like that –

- Participation, /- Seminar, Conference, Workshop
- paper -- Presentation Seminar, Conference, Workshop
- Research Publication - Seminar, Conference, Workshop
- Extension activity, -State, National and District
- Award - National /International
- Teaching plan - academic Year 2022-23
- Guest speaker - State, National, /International and District
- MOU---- State, National and District
- INTERNSHIP--- State, National and District

- Certificate course details
- PLACEMENT agency report -ALL Class
- Collaboration with local industries—Activities
- Collaboration with Other university, detail of working if you have affiliate for Ph.D supervisor as well as other working body -valuator, moderator and others also
- Collaborative activity /research /survey
- If you have filled your PBAS proforma
- Other department also like Sport, N.S.S. Library, Net/Set Centre, Saman Sandhi Kendra, time table, grievance cell, women cell, skill development Centre, PhD Centre
- Job placement cell / student list, collect from every department
- Duties assigned RTM Nagpur university

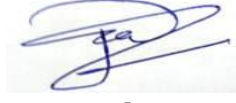
Submit along with your ***own 2 copies file (hard copy )1 for submission*** and also in email - [athawalecollegebandara@gmail.com](mailto:athawalecollegebandara@gmail.com) other for received copy  
Last date - 30 September, 2023

### **Time scheduled for the preparation of AQAR by**

**IQAC** scheduled Work start from Months 20 September

- 1) Collection of data from all faculty members Date 20 9/23 to 30/9/23
- 2) 2<sup>nd</sup> Reminder notice for Collection of data date 7/10/23
- 3) 3<sup>rd</sup> Reminder notice for Collection of data date 16/10/23
- 4) No reminder last date 25/10/23
- 5) Diwali vacation 1 Novembers to 30 November 2023
- 6) Classifying the data December 1<sup>st</sup> week
- 7) Arranging data according to their metrics 2 week December
- 8) Data will be present in front of management for over all look and query and suggestion
- 9) Preparation of file for uploading process with the help of computer technologist
- 10) Upload AQAR before 31 st December 2023

Devendra Sontakke

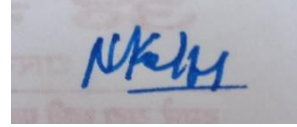


IQAC Co-Ordinator  
ACSW BHANDARA

COPY TO



Dr Naresh S.Kolte



OFFICATING PRINCIPAL  
ACSW Bhandara

COPY TO

- 1) Administrative Office ACSW Bhandara
- 2) Copy to president/Director of ACSW Bhandara

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---

Ref.No.: ACSW/B/IQAC 23

Dt. : 23/12/2023

## ACTION TAKEN REPORT BY IQAC JUNE 2022-MAY 23

As per the meeting held on date 5/5/2023 under the guidance of president Dr. Kedarsingh C. Rotele and Dr, Naresh S. Kolte Officiating principal and other staff member's presence

IQAC Cell pay attention to All Faculty Staff Members ACSW Bhandara with all **specialization Head** as well as committee in-charge. Submitted their record and Report and details of relevant information regarding committee have representation academic Year 2022-23 all departmental committee report of academic calendar with various activity.

criteria 1<sup>st</sup> 2<sup>nd</sup> discussion and data preparation in proper sequence of CURRICULAR ASPECTS) CRITERA 2 ND TEACHING-LEARNING AND EVALUATION

No of issue taken in to consideration like preparation of Student Satisfaction Survey, is completed effectively, some members have taken part in board of studies meeting, of RTMNU university. Number of faculty members take part and valuation moderation of RTMNU university, in certificate course institution run very well and also preparation of feedback report of class BSW AND MSW in academic Year 22-23

CRITERIA 3 RD RESEARCH, INNOVATIONS AND EXTENSION and criteria 4th INFRASTRUCTURE AND LEARNING RESOURCES

Number of faculty members take part preparation and publication of research paper in UGC Care listed journal motivate on publishing its own book for faculty, ecosystem maintained cultural program of institute has been organized 3<sup>rd</sup> September every year NSS AND Sport department and extension activity pay more attention every department of specialization. College and NGO AND Industry signed with MOU recommendation of IQAC pay attention in library book purchase student motivate to use library resources as well as teacher

5th STUDENT SUPPORT AND PROGRESSION and criteria 6th GOVERNANCE, LEADERSHIP AND MANAGEMENT

English Marathi sociology and psychology subject focus on remedial coaching for BSW AND MSW student. As an expert Members motivate student to prepared MPSC and UPSC and NET/SET Competitive examination program. more focus on job placement cell. Student can take more attention to sport and other university take part in state as well as national. Pay attention to zero Issue Regarding to grievance, interaction with alumni engagement

Teacher motivate to take part in faculty development program giving special attention for student and teacher group insurance.

Criteria 7<sup>TH</sup> criteria INSTITUTIONAL VALUES AND BEST PRACTICES discussion and data preparation in proper sequence

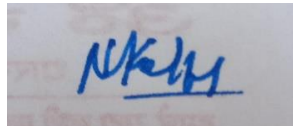
WATER MANGEMENT, Waste management, requirement matainnace of solar and energy recourses pay attention on green energy campus no use of plastic and awareness about toxic substance and pay more attention 2 best practice likes health center run in general hospital bhandara and NET/SET Coaching centre also provide a guidance for Post graduate student in MSW Subject institute also run the vocational skilled centre for scheduled caste and scheduled tribes student in the academic session 22-23 institute also pay attention for Ph.D. student to enrolled and provide a valuable guidance to PhD scholar .

Dr.Devendra Sontakke



IQAC Co-Ordinator

Dr Naresh S.Kolte



OFFICATING PRINCIPAL

COPY TO

- 1)Administrative Office ACSW Bhandara
- 3) Copy to president/Director of ACSW Bhandara

# **ATHAVALE COLLEGE OF SOCIAL WORK**

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Ref.No.: ACSW/B/IQAC 07/oct

Dt. : 07/10/2023



(Management Meeting  
Minutes)

To,  
President of ACSW Bhandara

Subject; To submit following details report of academic Year June  
22—May 23

Purposed - IQAC - To Filled AQAR academic Year 22-23 Yearly status  
Report of ACSW Bhandara to NAAC Portal before 31  
DEC.2023

As per the meeting held on date 23/10/2023 under the  
guidance of president Dr. Kedarsingh C. Rotele and Dr, Naresh S. Kolte  
Officiating principal and SMT. Dr. Kirantai C. Rotele in the presence  
other staff members also

To prepared and submit the following Report and details of  
relevant information regarding committee which you have  
representative academic Year May 2022-june 23.

Also submit the all departmental committee report of academic  
calendar with various activity like that

- Participation, /- Seminar, Conference, Workshop
- paper -- Presentation Seminar, Conference, Workshop
- Research Publication - Seminar, Conference, Workshop
- Extension activity, -State, National and District
- Award - National /International
- Teaching plan - academic Year 2022-23
- Guest speaker - State, National, /International and District  
MOU---- State, National and District

- INTERNSHIP--- State, National and District
- Certificate course details
- PLACEMENT agency report -ALL Class
- Collaboration with local industries—Activities
- Collaboration with Other university, detail of working if you have affiliate for Ph.D. supervisor as well as other working like -valuator, moderator and paper setter others
- Collaborative activity /research /survey
- filled your PBAS proforma
- Other departments also like Sport, N.S.S. Library, Net/Set Centre,
- Saman Sandhi Kendra, time table, grievance cell, women cell, skill development Centre, PhD Centre
- **feedback report of student for all class,**
- Research project (major /minor -UGC/ICSSR)
- Job placement cell / student list, collect from every department
- Duties assigned RTM Nagpur university
- College maintainers committee report, CDC committee report and minutes
- Student satisfaction survey report
- Prepared Mentor/mentee student list for all class (BSW/MSW) in-charge and specialization head with respective their guide /supervisor for field work and research project/dissertation
- Alumni committee report

- Last date - 30 October, 2023 madam has given a warning to complete the work before due date

**And he also notices the time frame submitted by IQAC coordinator to other staff**

### **Time scheduled for the preparation of AQAR by**

**IQAC scheduled Work start from Months 20 September**

- 11) Collection of data from all faculty members Date 20 9/23 to 30/9/23
- 12) 2<sup>nd</sup> Reminder notice for Collection of data date 7/10/23



- 13) 3<sup>rd</sup> Reminder notice for Collection of data date 16/10/23
- 14) No reminder last date 25/10/23 to 30 October 2023
- 15) Diwali vacation 1 Novembers to 30 November 2023
- 16) Classifying the data December 1<sup>st</sup> week
- 17) Arranging data according to their metrics 2 week  
December
- 18) Data will be present in front of management for over all  
look and query and suggestion
- 19) Preparation of file for uploading process with the help of  
computer technologist
- 20) Upload AQAR before 31 st December 2023

Sr no	Name of TEACHING DATA	Designation	Date	Signature
1)	Dr. N.S. Kolte	Officiating Prin.	7/10/2023	
2)	Dr. R.H. Chandel	Associate. Prof.	7/10/2023	Present
3)	Dr. I.G. Bepari	Associate. Prof.	7/10/2023	Present
4)	Dr. C.S. Malviya	Associate. Prof.	7/10/2023	Present
5)	Dr. H.M. Deshmukh	Associate. Prof.	7/10/2023	Present
6)	Dr. M.J. Nikam	Associate. Prof.	7/10/2023	Present
7)	Dr. J.G. Naktode	Associate. Prof.	7/10/2023	Present
8)	Prof. S.B. Uikey	Asst. Prof.	7/10/2023	Present
9)	Dr. D.P. Sontakke	Asst. Prof.	7/10/2023	Present
10)	Dr. N.S. Bhagat	Asst. Prof.	7/10/2023	Present
11)	Dr. C.R. Patil	Asst. Prof.	7/10/2023	Present
12)	Dr. S.N. Patil	Asst. Prof.	7/10/2023	Present
13)	Dr. Aarti Pawar	Asst. Prof.	7/10/2023	Present
14)	Mr. Amol Rotele	Asst. Prof.	7/10/2023	Present
15)	Mr. S. A. Bawankule	Asst. Prof.	7/10/2023	Present







Dr.Devendra Sontakke

IQAC Co-Ordinator and CO-Cordinator

Dr Naresh S.Kolte

OFFICATING PRINCIPAL

COPY TO

- 1)Administrative Office ACSW Bhandara
- 4) Copy to president/Director of ACSW Bhandara